# Olivet University

## Foreign National Information Form

This form must be completed before a foreign national can receive any form of payment (honorarium, scholarship, wages, or business-related reimbursement). The following documents must be attached to the completed form: 1. Copy of Passport; 2. Copy of Visa; 3. Copy of I-94 Departure Record; 4. Copy of Social Security card or ITIN card; 5. Copy of Form I-20 (if a student) or Form IAP66/DS2019.

PERSONAL 1	INFORMATION
Last or Family Name:	
First: Middle:	-4:C4: N-
U.S. Social Security No. or Individual Taxpayer Ide Date of Birth: (month/day/yea	
U.S. Telephone No.: (Home)	U.S. Telephone No.: (Work)
Email Address:	- C.S. Telephone No (Work)
Eman Address:	_
U.S. Local Street Address:	Foreign Residence Permanent Address: (Do not use P.O. Box)
Street	Street
City	City Province/State Postal Code
State Zip Code	Country
PASSPORT I	INFORMATION
Country of Citizenship:	
Country that issued passport:	
Passport No.:	Expiration Date:
Visa No.: (Control Number in Upper Right Corner of	of Visa):
	DETAIL
CURRENTIMM	IGRATION STATUS
U.S. Immigrant/Permanent Resident (attach copy of gre	en card) F-1 Student
H-1B Temporary Worker	J-2 Dependent
J-1 Exchange Visitor	Other:
*IF J-1 Exchange Visitor, what J-1 category?	
Student Professor Research Schol	ar Short Term Scholar Other:
PRIMARY ACTIVITY DURIN	NG THIS VISIT (Choose Only One)
State in a decrease of the state of the stat	Danier stratine an ariel abilla
Studying in a degree program Observing Studying in a non-degree program Consulting	Demonstrating special skills Clinical activities
Teaching Conducting	
Lecturing Training	Other
What was the start data of your immigration at	Ann for this positivity.
What was the start date of your immigration sta (The date you first entered the U.S. for the primary activity	<u> </u>
(The date you first entered the 0.3. for the primary activity	y =1-94 departure record) Within 7 Day 7 Teal
What is the projected end date of your primary	activity?
(Completion date on immigration document, I-20, DS201	
If you are a consultant or self-employed individ	lual that will receive an honorarium for the
primary activity, complete questions 1-5.	
	acting research, training, consulting) you are receiving
self-employment income for:	os on the OLL Compusu
(2) List the number of days you will perform service	es on the OU Campus: # of days

(3) List the number of institutions from which you have received payments (for academic-related services) during the last 6 months: (#of institutions)		
(4) Do you/will you have an office? (fixed base) in the U.S.? yes no		
(5) If yes how many days in this tax year did you/will you have an office (fixed base)? # of days		
If you are a student, at what level do you study?  Undergraduate Doctoral Other:		
INCOME TYPE/AMOUNT/DEPENDENTS		
Payment Type: Wages Scholarship Honorarium Prize/Award Other		
Name of OU department providing the income:  (If Wages, the amount should represent the estimated calendar year income.)		
If Wages, complete the following:		
What is the actual date of first employment in the United States?		
Is your spouse in the U.S.? yes no Is your spouse employed? yes no Do you want to claim an exemption for your spouse if legally allowed to do so? Yes no Do you have other dependents in the U.S. you would like to claim exemptions for? Yes no If so, how many?		
RESIDENCY VERIFICATION		
What country did you live in before this visit to the U.S.?  Did you pay taxes as a resident of that country?  yes  no  Did your tax residency in that country end prior to this visit to the U.S.?  yes  no  If yes, When?  Month / Day / Year		
U.S. IMMIGRATION HISTORY		
Have you ever had another immigration status in the United States?  Have you ever been present in the United States before this visit?  yes  no  no		
(If either question is answered "yes", complete U.S. Immigration History, Part 2)		
U.S. IMMIGRATION HISTORY, Part 2		
What is the actual date you first entered the United States?		
Month / Day / Year List all VISA Immigration Activity during the last three calendar years and all F, J, M or Q Visa Activity since January 1, 1985)		
Date of U.S. Entry Month / Day / Year Date of U.S. Exit Visa/ Immigration Status J-1 Category Primary Activity Treaty Benefits?		
yes no		

#### CERTIFICATION

If your country has a tax treaty with the U.S., but you elec	et NOT to use these benefits, please initial here:	-
I hereby certify that all of the above information is true as from that which I have indicated on the form, I must sub the Business Office.	,	
Signature:	Date:	

#### **U.S. Tax Treaty Countries**

Australia Israel Slovak Republic Austria Italy Slovenia Jamaica South Africa Barbados Belgium Japan Spain Canada Kazakhstan Sweden China Switzerland Korea Cyprus Latvia Thailand Trinidad Czech Republic Lithuania Denmark Luxembourg Tunisia Turkey Egypt Mexico Estonia Morocco Ukraine Union of Soviet Socialist Finland Netherlands Republics New Zealand France United Kingdom United States Model Germany Norway

Norway United Stat
Pakistan Venezuela
Philippines
Poland

India Portugal Indonesia Romania Ireland Russia

Greece

Hungary

Iceland

### \*\*You must have a Social Security Number or Individual Taxpayer Identification Number to apply for a tax treaty benefit.\*\*

Payments to nonresident aliens for services performed or benefits received within the U.S. may be subject to a maximum withholding tax rate of 30%. If you are a nonresident alien and believe that you may qualify for a tax treaty exemption, additional form (IRS Form 8233) must be submitted with this completed "Foreign National Information Form". IRS Forms 8233 and W-8BEN may be downloaded from ABLE or at the IRS website www.irs.gov/prod/forms pubs/

IRS Form 8233 is used by nonresident aliens to claim exemption from withholding on compensation for Independent Personal Services and some Dependent Personal Services. The exemption must be based on a tax treaty to which the United States is a party. Part I of the form must be filled out completely. The Business Office will determine if the payee is eligible for the exemption per IRS regulations and University administrative procedures. The Business Office will complete Part II of the form and apply for the exemption. A new Form 8233 must be submitted for each calendar year with the "Foreign National Information Form" (FNIF) annual update.